

INTERNATIONAL POSTGRADUATE EDUCATION SYMPOSIUM 2025 06-07 October 2025

GUIDELINES FOR FULL PAPER & BEST PAPER AWARD DETAILS

All Full Papers must be submitted by 20th September 2025

Please take note:

On receiving acceptance of the abstract, participants may submit a full paper as outlined below.

➤ **Best Paper Award**

- All full papers submitted before the due date will be evaluated (Double blind review) by two reviewers for the Best Paper Award.
- Only papers presented at the iPGES 2025 and which follow the stipulated guidelines will be eligible for the award.
- The winners will be announced on the second day of the iPGES 2025.

➤ **Publication Opportunities**

- Participants who submitted a full paper before the due date will be contacted by the iPGES 2025 Scientific Committee after the iPGES 2025 regarding publication opportunities.
- Participants may choose to publish their full papers in journals outside the institution.
- All procedures for journal publication will be handled by the participant with the Chief Editor of the corresponding Journal.

Paper Guidelines

The full paper must follow the guidelines below.

Note :

- Font size – 11
- Font type - Times New Roman
- Single spacing
- The number of words should be between 4000 – 6000 words, excluding References.

Headings

Please follow the main headings as provided below in bold format.

Subheadings can be according to your discretion.

Sub-headings must be short, with a clear indication of the distinction between the hierarchy of headings.

Papers	Contents
Conceptual Paper (Quantitative) (4000-6000 words)	Title Authors' names & Affiliations Abstract 1. Introduction (Research problem, Research gap & Research questions) 2. Research background & Framework you propose to examine conceptually 3. Literature Review (Underpinning Theories, past literature based on identified issues, Framework) 4. Discussion (Use sub-headings as per research questions/research problem/variables in discussion) 5. Conclusion & Proposed Framework for future empirical Study References
Conceptual Paper (Qualitative) (4000-6000 words)	Title Authors names & Affiliations Abstract 1. Introduction (Research problem, Research gap & Research questions) 2. Research background & Framework you propose to examine conceptually 3. Literature Review (Underpinning Theories, past literature based on identified issues/themes, Framework) 4. Discussion (Use sub-headings as per research questions/research problem/themes in discussion) 5. Conclusion & Proposed Framework (Final Thoughts - Close the loop with definition of problem statement & restate the significance of study and proposed framework for future empirical Study) References
Research Paper /Empirical Paper (Quantitative)	Title Authors names & Affiliations Structured Abstract 1. Introduction (Research background, Research problem, Research Gap & Research Objectives)

(4000-6000 words)	2. Literature Review (Underpinning Theories, past literature according to DV, IV, MV, Conceptual Framework) 3. Research Methodology 4. Results and Discussion (Must answer research objectives and present in the same order) 5. Conclusion and Implications References
Research Paper/ Empirical Paper (Qualitative) (4000 – 6000 words)	Title Authors' names & affiliations Abstract 1. Introduction (Research background, Research problem, Research Gap & Research objectives) 2. Literature Review (Underpinning Theories, past literature based on identified issues/themes Framework) 3. Research Methodology 4. Results and Discussion (Must answer research objectives and present in the same order) 5. Conclusion and Implications References

Figures

All figures (e.g. models, charts, and diagrams) should be of clear quality and numbered consecutively using APA 7th Edition format.

Tables

Tables should be typed and included as part of the manuscript. They should not be submitted as graphic elements. Supply succinct and clear captions for all tables, figures and plates.

References

References to other publications must be in APA 7th Ed style and carefully checked for completeness, accuracy and consistency. Please cite publications in the text: (Adams, 2006) using the first named author's name or (Adams and Brown, 2006) citing both names of two, or (Adams et al., 2006), when there are three or more authors. At the end of the paper, a reference list in alphabetical order should be provided.

Prepared by:

Scientific & Publication Committee

FoELPM International Postgraduate Education Symposium 2025